



Tour Leave Request Form

Any traveller on a Transforma Travel Group (TTG) tour **must** complete this form if they plan on leaving the tour for any period of time (e.g. to visit a family member or friend).

This is to certify that (traveller's name), will be travelling separately from the rest of the group during their TTG tour.

Dates of proposed non-tour excursion:

Purpose of non-tour excursion:

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Name(s) and contact details of individual meeting the traveller (if any):

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Exact itinerary of non-tour

excursion:

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Contact name and phone number whilst on non-tour excursion

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I understand that this excursion is completely independent of Latitude Group Travel program, and that Latitude Group Travel and / or Transforma Travel Group will have no responsibility whatsoever for arranging or conducting the trip. Additionally, I understand that I am not eligible for a refund for any missed activities while I am away from the group. I hereby release Transforma Travel Group, Latitude Group Travel, and their officers, employees and agents from all responsibility for the traveller during this non-tour excursion, beginning with the time he/she/they leave the presence of his/her/their Lead Teacher or Adventure Leader until the traveller physically checks in with the Lead Teacher upon the completion of the excursion. I also understand that I am not covered by the Latitude Group Travel/Transforma Travel Group travellers insurance when I am participating in activities that aren't part of the Latitude Group Travel tour.

Traveller's name

Traveller's signature

Signature of Parent/Guardian (if traveller is under 18 years of age)

Lead Teacher's name

Lead Teacher's signature

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Date